



Volunteer for Brussels Forum 2022

The German Marshall Fund of the United States (GMF) is seeking volunteers to support operations at the annual **Brussels Forum**. The Forum will take place **June 27–29**.

Volunteers will get first-hand experience providing operational support for a major international conference, attend exclusive events, and expand their professional network.

Description of Tasks

GMF offers the opportunity for highly motivated students and young professionals to take part in the logistical coordination of the annual Brussels Forum conference. Volunteers will be offered the opportunity to work with a variety of teams including communications, security, guest relations, transportation, and production.

Volunteers will also have the opportunity to participate in parts of the official program.

* Please note that this is a non-paid volunteer position for a period of approximately one week. GMF will provide lunch and dinner during the conference, however we ask that you arrange your own accommodation and transportation during your stay in Brussels.

For further information or if you have any questions, please email the volunteer coordinator, Alexandria Chastenet de Gery at adegery@gmfus.org.

Qualifications

- Excellent interpersonal skills and willingness to work within a team
- Ability to work in an intercultural and fast-paced environment
- Fluency in English and preferably another European language
- Flexibility to work long and demanding hours
- Interest in transatlantic relations
- Experience in event management is a plus, but not necessary
- Full availability during the days of the conference (June 27–29)

* If you have any preference and/or experience in one of the following fields (security, guest relations, production, transportation assistance, and/or media), please indicate it in your cover letter.

* Volunteers are expected to be fully available for the days of the conference June 27 - 29, and partially available for the days preceding the conference June 21 - 26. Depending on availability, volunteers can also help with conference preparations from June 20 - 26th.

How to Apply

Provide a cover letter and a resume to Alexandria Chastenet de Gery at adegery@gmfus.org. The deadline to apply is at midnight on May 20, 2022.

Kind regards,
Brussels Forum Team

If you have any issues please email adegery@gmfus.org or brusselsforum@gmfus.org.

The German Marshall Fund of the United States (GMF) is a non-partisan policy organization committed to the idea that the United States and Europe are stronger together.

Strengthening Transatlantic Relations



The German Marshall Fund of the United States | 1744 R Street, NW | Washington, DC 20009

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